

CHEDDINGTON PARISH COUNCIL
MINUTES OF THE AUGUST MEETING HELD ON WEDNESDAY 6th OCTOBER AT 7PM
IN THE METHODIST CHURCH HALL

129/21 ATTENDANCE AND APOLOGIES

Present - Cllr C. Fee in the Chair, Cllr A Hollett Vice Chair, Cllr D Bevan, Cllr D Finch, Cllr T Daly, Cllr T Richards and Roz Roberts, Clerk

Cllr Chris Poll – Buckinghamshire Council
Cllr Derek Town – Buckinghamshire Council

0 Members of the Public

Apologies:-

Cllr K Oastler
Cllr Peter Brazier – Buckinghamshire Council

130/21 DECLARATIONS OF INTEREST

There was nothing to declare.

131/21 APPROVAL OF MINUTES

The Minutes of the 1st September were approved and signed by the Chair.

132/21 TO RECEIVE ANY UPDATES FROM BUCKINGHAMSHIRE COUNCILLORS

Cllr Poll

Cllr Poll updated the Parish Council (PC) on the following:-

- Community Board Funding – Half of the monies had already been allocated. He suggested the PC to look into funding for benches. The footpath towards Mentmore could still be a viable project. Possibly get funding towards a feasibility study.
- Dementia training – Buckinghamshire Council wants to be proactive about this county wide venture.
- Discussion about accessible play equipment.

Cllr Poll updated the PC about Ivinghoe's Extraordinary Parish Meeting in respect of planning application no. 21/03577/APP - Land off Church Road (B488) Ivinghoe, Buckinghamshire. It was agreed to comment on this application in respect of the infrastructure and yet again another development outside a neighbourhood plan (as in Cheddington.)

Cllr Finch asked the Buckinghamshire Councillors about the increase in the current developments, and he suggested this was going to be a large-scale development where they all join together? What can actually be done and how can a PC influence such developments?

Cllr Poll advised that this was a National Planning Policy and it would depend on what AVDC/Buckinghamshire Council do. There were only 8000 houses left to allocate until 2033. Currently these developments were speculative. Cllr Hollett reminded the PC that the Cheddington Neighbourhood Plan could be used to refuse a number of these applications and that the PC can use this as a policy to fight developers.

Cllr Town

Cllr Town advised that a resident had approached him regarding parking in village especially near Rose Cottage, Manor Road.

133/21 CLERK'S REPORT - to note updates to ongoing matters

- **Community Speedwatch Training** – Cllr Hollett supervising. He advised it was going well apart from the weather delaying the speedwatch on some of the chosen days. There was a new volunteer. Clerk to contact Marsworth PC to enquire when the unit would be returned.

Clerk had asked for volunteers in the October Newsletter.

- **Orchard Manor Zebra Crossing/lamp post** – Zebra crossing was still not in operation. Cheddington Neighbourhood Watch had contacted Bucks Highways to point this out. Lantern returned to Clerk on 7th October.

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Cllr Fee advised that the area around the crossing was very dark due to the streetlights being out. Clerk to find out from Persimmon when these would be operational.

Clerk to contact Buckinghamshire Highways again to enquire about the installation of a safety barrier

Clerk to contact Persimmon/Hastoe to enquire when the connecting path would be opened.

- **Village Hall Lease** – Clerk had gone through the archived documents and there was no ‘day to day’ correspondence just copies of the lease. Cllr Fee would ask for an update at the next Village Hall Management Committee meeting.
- **Tennis club lease** – Nothing to report since last meeting.
- **COVID** – Agreed to continue with the spraying of the Green play equipment.
- **Cheddington Neighbourhood plan** – Nothing to report.
- **Byelaws** – Nothing to report.
- **Village Tree Policy** – Nothing to report. Buckinghamshire Cllr Town advised he had a number of trees that could be utilised. Clerk to ask Sustainable Cheddington if they would manage these trees if the PC had them planted at the old allotments site in front of the new fence.
- **Barratts - Land at Gooseacre** – Clerk had emailed and was waiting on the new contact details of the person dealing.
- **Recreation Ground Fence** – Clerk had contacted Network Rail. That area of the Network Rail Fence is managed by a different section. Clerk to follow this up.
- **Setting the Precept/Budget for 22-23** – Clerk will arrange a meeting to discuss when she hears from Bucks council re. the Band D housing.

134/21 CORRESPONDENCE, CONSULTATIONS AND CIRCULARS

07.09.21 Harry Hart - Resident - email - Letter regarding Cheddington Manor and damages – Parish Council cc'd in on Mr Hart's correspondence. Clerk acknowledged receipt of email.

21.09.21 Cllr Chris Poll - Bucks Council - email - Cheddington - Section 106 Pedestrian and Cycling Improvements Scheme. For information.

27.09.21 Cllr Peter Cooper, Wing Ward - Bucks Council - email - Consultation on 20mph Zones for residential areas in Buckinghamshire. For information.

29.09.21 Naomi O'Neill, Scout Group - email - Remembrance Sunday - request to use the Green – Agreed.

29.09.21 Karen Price St Giles Church - email - As above. – Agreed.

Cllr Poll advised that the 3 Buckinghamshire councillors representing the Ivinghoe ward would be getting a wreath each but that they might not be able to attend all of the services. Cllr Poll asked if one of the Cheddington councillors would lay the wreath on their behalf if needed.

135/21 TO RECEIVE REPORTS FROM OUTSIDE ORGANISATIONS/MEETINGS ATTENDED

Cllr Fee advised that she and the Clerk had met with the allotment warden Pam Cruse to discuss the clearing up of the allotments. It was a useful meeting and it had been decided to totally clear the now unused ‘compost’ area which was being used as a dumping area for green waste etc. Clerk had spoken to Glenn Currie at Waste King.

136/21 THE GREEN

Refurbishment of the Railings Update – the removal of the railings was going very well and the PC wanted to thank the working party for all their hard work

Clerk had contacted Playground Facilities and the damaged surface under the swing had been repaired and the basket wing had been inspected. Playground Facilities would arrange for the repair of the swing.

Clerk had asked Brian Small to repaint the last bench at the Green.

It was agreed to start the process in January 2022 regarding the refurbishment of The Green Playground.

Clerk to arrange a meeting for November.

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137/21 PAVILION UPDATE

RPL had been carrying out all the requested works and it was hoped the pavilion would be handed over to the PC on Friday 8th October after Hugo Hardy did his final inspection.

The PC had met with Cheddington Tennis Club and had a useful discussion regarding the monthly hire charge and their terms of hire.

A quote from Quantum Security was requested re. an extra CCTV. This was agreed prior to the meeting in the sum of £612 (inc VAT).

A quote from RPL for the extra kitchen works in the sum of £1546 had been agreed prior to the meeting. Baby changing table and notice board installed.

Conditions of Hire – no premises licence required. These would be finalised once Fire Risk Assessment had been carried out.

Fire Risk Assessment - Clerk arranging for a Fire Risk Assessment using Morgan Fire Protection. Site visit to be arranged after pavilion handed back to the PC.

138/21 FINANCIAL MATTERS

a) Payments were agreed in accordance with the financial report. Circulated prior to the meeting to Cllr Fee and Cllr Bevan for signing off.

b) **To agree the Parish Council's Year 21/22 annual contributions:-**

- Village Hall – Hold
- St Giles Church £750 for upkeep of the Churchyard and £40 towards lighting costs – Agreed
- Cheddington Methodist Church £40 towards lighting costs – Agreed
- School Caretaker IRO Clock Winding £60 – Agreed
- Barkham Close Garage Lighting – Clerk to contact VAHT re. the external light.

c) The Insurance Premium for 21-22 had been agreed prior to the meeting, with changes to pavilion cover and playground surface along with the annual increase. Clerk had made a payment of £2,309.84.

139/21 PLANNING MATTERS

To Consider Applications Received via Buckinghamshire Council:-

There were no applications received

To Receive Determinations by Buckinghamshire Council:-

Ref. No: 21/02936/APP - 11 Brownlow Lane Cheddington Buckinghamshire LU7 0SS - Two storey side/rear and single storey rear extensions - **Approved**

Ref. No: 21/02886/APP - 9 Church Hill Cheddington Buckinghamshire LU7 0SX - Single storey rear extension, alteration to front fenestration - **Approved**

Ref. No: 21/02781/APP - 12 Paines Orchard Cheddington Buckinghamshire LU7 0SN - Single storey side extension & garage conversion - **Approved**

Ref. No: 21/02799/APP - 1B Church Hill Cheddington Buckinghamshire LU7 0SX - First floor rear extension - **Approved**

Ref. No: 21/01990/APP - Blaenau 4 Keepers Close Cheddington Buckinghamshire LU7 0EH - Two storey side/rear extension - **Approved**

Ref. No: 21/01991/ACL - Blaenau 4 Keepers Close Cheddington Buckinghamshire LU7 0EH -Application for a Lawful Development Certificate for the proposed single storey rear extension -

Certificate Issued

21/02886/APP – 9 Church Hill, Cheddington, Buckinghamshire LU7 0SX – Single storey rear extension, alteration to front fenestration - **Approved**

Other Planning Matters:-

Church Hill Farm Proposed Development – Cllr Hollett advised that a number of residents did not receive the consultation leaflet.

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Ref. No: 20/A0685/DIS - Three Horseshoes PH, Mentmore Road, Cheddington, Buckinghamshire LU7 0SD - Discharge of conditions 4 (traffic management) 5 (levels) 6 (hard and soft landscaping) 8 (fences) 10 (swift nest boxes) relating to application 20/00685/APP - Status: **Partly Satisfies**

There was a discussion in respect of the decision notice i.e. 'partly satisfies'. Cllr Fee thought that it was an unusual comment by Steve Bambrick, Buckinghamshire Council, in his letter to Jon Moulding on the 3rd September in that Buckinghamshire Council was advising the applicant to contact the Parish Council due to the residents responses to the 'build out'.

Cllr Fee also commented on Matthew Raven, Buckinghamshire Highways, last update email on the 17th September 2021 that internal discussions were still ongoing.

Cllr Poll asked if the PC still wanted him to 'call in' the application. It was agreed to call it in to ensure proper consultation.

It was agreed that the Clerk approach the developer, Wilson Smith Developments, as advised by Steve Banbrick, Buckinghamshire Council, in his letter to the applicant.

Clerk to send the last email from Matthew Raven to Cllr Poll.

140/21 REPORT ON ANY URGENT MATTERS

There was nothing to report.

141/21 CONFIDENTIAL MATTERS

Due to the confidential nature of the business to be transacted, the press and public will be excluded from the meeting for the following item, under the Public Bodies (Admission to Meetings) Act 1960

To consider Parish Clerk's working hours

142/21 DATE OF NEXT MEETING

The Next Parish Council meeting will be on Wednesday 3rd November 2021 at 7pm in the Methodist Church School Room.

The meeting finished at 8.45pm

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FINANCIAL APPENDIX

MONTH 7

AS AT 30/09/2021

VCHR	DATE	PAYMENTS - CURRENT ACCOUNT	NET	VAT	TOTAL
DIRECT DEBIT PAYMENTS DEBITED					
90	13/09/2021	E.On 01.08.21-31.08.21	£ 669.52	£ 133.90	£ 803.42
91	29/09/2021	Clerk's Mobile 13.09 - 12.10.21	£ 13.33	£ 2.67	£ 16.00
		TOTAL DDs Made	£ 682.85	£ 136.57	£ 819.42
DD PAYMENTS TO BE MADE					
92	06/10/2021	NEST Pension September 2021 - DD	£ 66.18	£ -	£ 66.18
		TOTAL DDs To Be Made	£ 66.18	£ -	£ 66.18
ONLINE PAYMENTS MADE					
93	04/09/2021	Cheddington Village Hall - Bookings Aug 21	£ 146.00	£ -	£ 146.00
94	04/09/2021	Omnikote -Railings No. 1	£ 1,933.75	£ 386.75	£ 2,320.50
95	08/09/2021	RPL Construction re. CIN570 1 of 2	£ 18,966.69	£ 3,793.34	£ 22,760.03
96	09/09/2021	RPL Construction re. CIN570 2 of 2	£ 18,966.69	£ 3,793.34	£ 22,760.03
97	14/09/2021	Quantum Security re. 18386 re. CCTV Installation	£ 970.00	£ 194.00	£ 1,164.00
98	14/09/2021	Quantum Security re. 18393 re. upgrade alarm system	£ 1,084.00	£ 216.80	£ 1,300.80
99	14/09/2021	Royal British Legion - Wreath 2021	£ 50.00	£ -	£ 50.00
100	26/09/2021	Quantum Security re. 18473 re. Additional Camera	£ 510.00	£ 102.00	£ 612.00
101	26/09/2021	Buckinghamshire Council re. postal address confirmation	£ 94.00	£ -	£ 94.00
102	28/09/2021	Hugo Hardy Architect - reimb re. Bucks Council Dispensing Conds fee re. play area surface	£ 34.00	£ -	£ 34.00
		TOTAL OL Payments Made	£ 42,755.13	£ 8,486.23	£ 51,241.36
ONLINE PAYMENTS TO BE MADE					
103	04/10/2021	E R Roberts - Expenses September 21	£ 236.62	£ 45.33	£ 281.95
104	04/10/2021	E R Roberts - Salary September 21	£ 888.40	£ -	£ 888.40
105	04/10/2021	Brian Small Handyman - September 2021 Inv no B0090	£ 975.68	£ 20.37	£ 996.05
106	04/10/2021	HMRC 06.10-05.11	£ 47.97	£ -	£ 47.97
107	04/10/2021	Simon Barrow - September 21 (SB1126A)	£ 2,283.33	£ 456.67	£ 2,740.00
108	04/10/2021	Aylesbury Mains Inv 20573 re. site visit	£ 109.90	£ 21.98	£ 131.88
109	04/10/2021	PKF Littlejohn re. AGAR 2021	£ 400.00	£ 80.00	£ 480.00
		TOTAL OL Payments To Be Made	£ 4,941.90	£ 624.35	£ 5,566.25
CURRENT ACCOUNT - Community					
T5	08/09/2021	Transfer from Savings Account	£ 13,500.00	£ -	£ 13,500.00
R12	10/09/2021	Bucks Council re. Precept	£ 47,500.00	£ -	£ 47,500.00
R14	28/09/2021	Allotment Rent	£ 14.00	£ -	£ 14.00
			£ 61,014.00	£ -	£ 61,014.00
SAVINGS ACCOUNT - BMM					
T5	08/09/2021	Transfer to Current Account	-£ 13,500.00	£ -	-£ 13,500.00
R13	21/09/2021	Gross Interest to 20 Sept 2021	£ 2.02	£ -	£ 2.02
			-£ 13,497.98	£ -	-£ 13,497.98
BALANCES 01.10.21					
		Current A/c			£ 47,149.16
		Savings A/c			£ 68,373.23
		TOTAL			£ 115,522.39
		Less DD to be paid			£ 66.18
		Less Online Payments to be made			£ 5,566.25
		CURRENT BALANCE			£ 109,889.96

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To consider Parish Clerk's working hours

It was agreed to increase the Clerk's working hours to 30 hours per week from 1st December or earlier if the Clerk's leaving date at the Claydon Estate was brought forward.